



West Virginia State Board of Barbers and Cosmetologists
1201 Dunbar Avenue
Dunbar, WV 25064

www.wvbbc.com

INSTRUCTOR INTERVIEW REQUEST

Please read:

All licensed barbers, cosmetologists, aestheticians, or nail technicians seeking to become a licensed instructor must complete this form, supply supporting documentation, and mail to the Board office to be eligible for an interview and licensure.

The Board office will contact you within 20 days to set up an instructor interview with the Board.

The interview will consist of verbal questions asked by the Board and a 10-minute lesson taught by the instructor candidate with the topic and lesson plan created by the instructor candidate prior to the interview.

The verbal questions will be common questions found in updated major textbooks (Milady & Pivot Point). Please note that cosmetology consists of hair, aesthetics, and nail technology and the interview questions will reflect all three industries.

The 10-minute lesson will be created by the candidate before the interview at the candidate's own convenience. The lesson will need a lesson plan that will be presented to the Board at the time of the interview and the candidate will present the lesson based on the lesson plan in front of the Board.

Please attach the following:

- | | |
|--|---|
| <input type="checkbox"/> Complete this form | <input type="checkbox"/> Passport Size Photograph (2x2) |
| <input type="checkbox"/> \$50.00 fee | <input type="checkbox"/> Health Certificate (TB Test, etc) |
| <input type="checkbox"/> Copy of photo ID (i.e. driver's license, etc.) | <input type="checkbox"/> Resume-to include education/work history |
| <input type="checkbox"/> Proof of 5 years of salon experience (tax records, letter from shop owner, booth certs, etc.) | |

Please select the license you current hold in the State of West Virginia:

- | | |
|--|---|
| <input type="checkbox"/> Aesthetician | <input type="checkbox"/> Cosmetologists |
| <input type="checkbox"/> Nail Technology | <input type="checkbox"/> Barber |

Name		License #	
Address		SSN #	
City		State	
		Zip Code	
Email			
Phone Number			

I affirm that all information and attached documents are true in every respect. My signature below also confirms my knowledge and acceptance that a background check will be conducted prior to my approval of an interview request.

Signature

Date

