

WEST VIRGINIA STATE BOARD OF BARBERS AND COSMETOLOGISTS

Board Meeting Minutes

Holiday Inn & Suites

400 Second Avenue, South Charleston, WV 25309

May 6, 2019

10:00 a.m.

Members Present

Sarah Hamrick, President
Michael Belcher, Vice President
Susan Poveromo
Donnie Snyder
Melissa Delaney – 10:30 am

Others Present

Danielle J. Cordle, Executive Director
Jason Graves, Deputy Director
Stacie Harper, Inspector
Chassidy Kinser, Inspector
Kenyon Warner, Inspector
Erik Lucas, Inspector
Kiana Carroll, Temp. Secretary

Members Absent

None

The meeting was called to order by Sarah Hamrick, President of the West Virginia State Board of Barbers and Cosmetologists at 10:13 a.m. at the Holiday Inn & Suites, 400 Second Avenue, South Charleston, WV.

The first item on the agenda was **Call to Order/Roll Call**.

The next item on the agenda **Board Initiated Complaints**. The Chair recognized Danielle Cordle, Executive Director. Ms. Cordle presented the following Board-Initiated Complaints:

Case No. 2019-22 – The Chair entertained a motion to issue a notice requiring the licensee contact Inspector Warner to schedule sanitation/infection control training. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-80 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Susan Poveromo and seconded by Michael Belcher; the motion carried unanimously.

Case No. 2019-81 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require payment of \$400.00 outstanding fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Case No. 2019-82 – The Chair entertained a motion to issue a \$1,200.00 administrative fine, a \$1,000.00 administrative fee, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Susan Poveromo and seconded by Michael Belcher; the motion carried unanimously.

Case No. 2019-85 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Michael Belcher and seconded by Melissa Delaney the motion carried unanimously.

Case No. 2019-86 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require a Consent Decree, and require the salon/shop to be inspected one (1) day per week for four (4) consecutive weeks and all licensees that are working at the time of inspection must participate in sanitation/infection control training. On motion duly made by Susan Poveromo and seconded by Donnie Snyder; the motion carried unanimously.

Case No. 2019-87 – The Chair entertained a motion to issue a \$300.00 administrative fine, a \$500.00 administrative fee, require payment of \$400.00 outstanding fine, require a Consent Decree, and require all licensees, permittees or certificate holders that are currently practicing to participate in weekly sanitation/infection control training and to adhere to inspections that will be administered and conducted by a Board inspector/investigator one (1) day per week for a period of 30 days. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **Complaints**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Complaints:

C-2018-96 – The Chair entertained a motion to require the licensees complete a Board approved bloodborne pathogens course. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

C-2018-34 – Tabled until June 10, 2019 meeting.

C-2018-35 – Tabled until June 10, 2019 meeting.

C-2019-123 – The Chair entertained a motion revoke the instructors license for one (1) year. On motion duly made by Susan Poveromo and seconded by Donnie Snyder; the motion carried unanimously.

The next item on the agenda was **Written Fine Appeals**. The Chair recognized Danielle Cordle. Ms. Cordle presented the following Written Fine Appeals:

H-1181; H-1182; H-1183; H-1184; H1189; and H-1190 – The Chair entertained a motion to uphold the fines as presented. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Q-80 – The Chair entertained a motion to uphold the fine as presented. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **Meeting Minutes Approval – February 11, 2019**. The Chair entertained a motion to approve the meeting minutes for February 11, 2019 as presented. On motion duly made by Susan Poveromo and seconded by Michael Belcher; the motion carried unanimously.

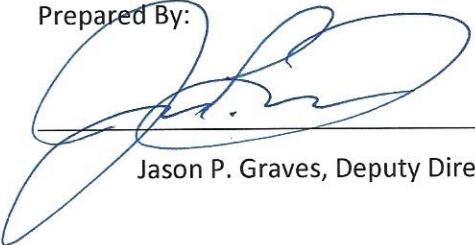
The next item on the agenda was **Financials – January 2019, February 2019, and March 2019**. The Chair recognized Danielle Cordle. Ms. Cordle presented the Board's revenue and expenses for January 2019, February 2019, and March 2019 and cash balance as of April 12, 2019 (Attachment A). The Chair entertained a motion to approve the financials as presented. On motion duly made by Michael Belcher and seconded by Melissa Delaney; the motion carried unanimously.

The next item on the agenda was **Request to Speak to The Board**. No request where presented.

The next item on the agenda was **Future Meeting Dates/Conference Dates**. The Chair recognized Danielle Cordle. Ms. Cordle reminded the Board that the next meeting date was June 10, 2019 at 10 am in the Dunbar office.

The last item on the agenda was **Adjournment**: The Chair entertained a motion to adjourn the meeting. On motion duly made by Susan Poveromo and seconded by Melissa Delaney; the motion carried unanimously.

Prepared By:



Jason P. Graves, Deputy Director

6-10-19
Date